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| **Title:**  | **Scope/Boundaries:**  |
| **Team** **Executive Sponsor:** **Team Lead/Process Owner:****Team Members:** | **Problem Statement/Reason for Improvement:** |
| **Aim Statement:** **Outcome Measure(s)****Balancing Measure(s)** |

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| **Root Causes of the Problem:** | **Change Ideas:** | **Process Measures:**  |
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| **Anticipated Barriers and Mitigation Strategies:** | **Anticipated Timeline****Key Milestones** |
| **Resources Required:** | **Signatures:**Executive Sponsor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Process Owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |